

BRIEFS



As the name suggests, a brief is a discussion between two or more teammates to succinctly process case-specific information. A brief can be requested by any team member anytime. Case members such as youth and parents may also request briefs.

Key Concepts

A briefing can be used to :



- Map out the current plan for the child or family.



- Identify each teammate's responsibilities.



- Assess if the current plan should be revised, and if so, how.



- Describe safety concerns and work on safeguarding.

Briefs often uses STEP or SBAR as strategies for structuring the conversation.



Implementation Example

For example, before walking into a family's home, a caseworker and law enforcement officer quickly brief one another on the current concern, family history, and next steps.

They develop quick contingency plans should safety become an issue, and they succinctly remind one another of standard safety procedures.

Links to Related Strategies

4 C's of Communication

STEP

SBAR

I PASS